

Project: Randolph Lyons School **Meeting Date:** November 10, 2021

Time: 1:07 PM **Meeting Location:** Zoom

Meeting: School Building Committee **Report By:** Tieshia Walton

Attending: Ida Gordon, Chair (IG)*
 Andrea Nixon, Vice Chair (AN)*
 Thea Stovell (TS)*
 Ron Lum*
 Brian Howard (BH)*

Tieshia Walton/Daedalus
 Thomas Gatzunis / Daedalus
 Christina Opper / Daedalus
 Randall Luther/TSKP
 Joseph Sexton

* Building Committee Member

Absent

William Alexopoulos *	Yugon Kim/TSKP
Lisa Millwood	Pam Davis (PD)*
Mohamed Shaker/TSKP	Keith Wortzman (KW)*
Cindy Lopez (CL*)	Jesse Saylor/TSKP
Adam Smith (AS) *	Josh Teas/TSKP

Item

1. The meeting was called to order by the Chair Ida Gordon at 1:07 PM

2. **Approval of Meeting Minutes:**

Ron Lum made a motion to approve the meeting minutes from October 13, 2021 seconded by Andrea Nixon. Ida Gordon called for a roll call and voting was as follows;

- a. Thea Stovell-Yes
- b. Andrea Nixon-Yes
- c. Ron Lum-Yes
- d. Brian Howard-Yes
- e. Ida Gordon-Yes

3. **Project Updates**

- Responses to the MSBA Schematic Design Submission were forwarded to the MSBA on October 22nd. The DESE portion of the SD Submission was approved.

-
- The project was approved for a Project Scope and Budget Agreement at the MSBA Board Meeting on October 27th.
 - CHA and TSKP recommended an early demo package so the contractor can start construction on a clean site and allows the GC to document existing conditions. After demolition the site will be a graded area, During demolition the site will be fenced in. A determination will need to be made if the site will remain fenced in after demolition. TSKP will include their fee for an early demo package in their contract amendment.
 - Brian will talk to Randall offline about purchasing property adjacent to the site.

4. **Community Outreach:**

A Thank You letter will be drafted for publication in the local paper and on the Town website thanking the Community for their support of the project,

5. **Invoice Approval**

- Andrea Nixon made a motion to approve Daedalus's Invoice # Invoice # 39149-09 in the amount of \$ 10,000 and Invoice # 39149-10 in the amount of \$13,490 seconded by Ron Lum. . Ida Gordon called for a roll call and voting was as follows;
 - a. Thea Stovell-Yes
 - b. Brian Howard—Yes
 - c. Joe Sexton-Yes
 - d. Andrea Nixon-Yes
 - e. Ida Gordon-Yes
 - f. Ron Lum-Yes
- Andrea Nixon made a motion to approve TSKP Invoice # 200303-7 in the amount of \$ 19,650 and Invoice # 200303-18 in the amount of \$ 16,900 seconded by Ron Lum. Ida Gordon called for a roll call and voting was as follows;
 - a. Thea Stovell-Yes
 - b. Brian Howard—Yes
 - c. Ron Lum-Yes
 - d. Andrea Nixon-Yes
 - e. Joe Sexton-Yes
 - f. Ida Gordon-Yes

-
- Andrea Nixon made a motion to have Joseph Sexton review and approve invoices before they are submitted to the Committee for approval seconded by Ida Gordon. . Ida Gordon called for a roll call and voting was as follows;

- a. Thea Stovell-Yes
- b. Joseph Sexton-Yes
- c. Ron Lum-Yes
- d. Andrea Nixon-Yes
- e. Brian Howard—Yes
- f. Ida Gordon-Yes

6. Meeting Adjournment:

Ida Gordon made a motion to adjourn the meeting seconded by Andrea Nixon. Ida Gordon called for a roll call and voting was as follows;

- a. Thea Stovell-Yes
- b. Joe Sexton-Yes
- c. Ron Lum-Yes
- d. Andrea Nixon-Yes
- e. Ida Gordon-Yes
- f. Brian Howard-Yes

The next meeting will be Wednesday, October 27, 2021 at 1:00 PM